

AAU PRACTICE INSURANCE CERTIFICATES

In order to obtain an insurance certificate for practices for your AAU team, you need to be a member of an AAU Club.

The Club Membership is \$30 (Level 1) and provides your team \$10 million liability coverage on the facilities you use for practices.

Be sure to create an account at www.aausports.org to help keep all of your documents available to you any time in one place. It also saves your information from year to year so that you don't have to re-create them.

Before you can purchase a Club Membership, you must have a non-athlete membership number. These take anywhere from a few hours to a few days to get approval after background screenings, so purchase that ASAP.

**If you have an account at www.aausports.org and had a club and/or third party certificates from last year, log in and click "Request or Renew Practice Insurance Certificate." You will need last year's AAU Club Code and the primary contact person's AAU number from last year. Otherwise, you will need to purchase a new Club Membership and enter the information again.

Once you have your AAU membership card, you can purchase your Club Membership. The Club membership gives you a GENERIC insurance certificate to give to the facilities you are using.

**If your school district, church, etc requires their name on the certificate, you will have to purchase a Third Party Insurance Certificate.

THIRD PARTY INSURANCE CERTIFICATES

Some school districts require their name on the Insurance Certificate and do not accept our generic form that comes with the purchase of a Club Membership.

If this is the case, you need to log in to your account and under the Club Membership link (on the right side of your account), click Practice Insurance.

Under Practice Certificate, Click the "Click Here To Apply".

**When listing a facility to be named on the insurance certificate, list the SCHOOL DISTRICT, not the individual school, that way every facility in that district is covered, instead of listing each school individually. LIST THE SCHOOL DISTRICT OFFICE ADDRESS AND PHONE NUMBER.

If you have any more questions, please feel free to contact our office at 509-453-2696.